

Leave Statement

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Northwind Studio

Employee leave statement

Employee: Ava Chen <ava@northwind.example>

Start date: Feb 15, 2022

Leave year: Jan 1, 2026 to Dec 31, 2026

Generated Jul 7, 2026 1:13am (as of Jul 7, 2026)

BALANCES (this leave year, in days)

Leave type	Carried	Accrued	Taken	Pending	Available
Annual leave	5	20	9	0	16
Sick leave	0	7	0	0	7
Personal days	0	3	0	0	3
Unpaid leave	0	0	0	0	0

REQUEST HISTORY

Annual leave	Jul 13, 2026 to Jul 24, 2026	9d	Approved
Annual leave	Jun 10, 2025 to Jun 14, 2025	4d	Approved

Leavora tracks leave entitlement, requests and balances only. It is not payroll and does not calculate wages, process payments, or handle cards, bank transfers or cryptocurrency.