

Leave Statement

=====

Northwind Studio

Employee leave statement

Employee: Marcus Reid <marcus@northwind.example>

Start date: Jun 1, 2023

Leave year: Jan 1, 2026 to Dec 31, 2026

Generated Jul 7, 2026 1:12am (as of Jul 7, 2026)

BALANCES (this leave year, in days)

Leave type	Carried	Accrued	Taken	Pending	Available
Annual leave	5	20	0	4	21
Sick leave	0	7	1	0	6
Personal days	0	3	0	0	3
Unpaid leave	0	0	0	0	0

REQUEST HISTORY

Annual leave	Jul 28, 2026 to Aug 1, 2026	4d Pending
Sick leave	Jun 25, 2026 to Jun 25, 2026	1d Approved

Leavora tracks leave entitlement, requests and balances only. It is not payroll and does not calculate wages, process payments, or handle cards, bank transfers or cryptocurrency.